



Agency Certification

Agency Certification

- Any agency or organization interested in submitting an application for funding must be certified. Certification documentation must be submitted to UWFC annually by the first business day in November (2018: 11/1)
- The certification process and deadline pertains to both currently funded partners as well as potential partners
- Organizations will be notified by November 16th if UWFC certification requirements were met and open the application process to all approved organizations

Agency Certification

Partner Agency Standards Certification Form:

- **Section 1:** to be completed by all agencies, regardless of whether or not they are currently funded by the United Way of Fairfield County
- **Section 2:** to be completed by agencies requesting funds for a new program that is not currently funded by UWFC

Ohio Attorney General – Verification Of Registration

- On-line process – link:
<http://www.ohioattorneygeneral.gov/Business/Services-for-Charities/Charitable-Registration.aspx>
- UWFC cannot grant funds to an organization that is not registered and current with the Ohio Attorney General's office
- Allow sufficient time to complete this process

How May We Help You?



MIKE DEWINE
OHIO ATTORNEY GENERAL

Drug Education Resource Guide

DeWine, Joint Study Committee Formed by AG Issues
New Resource Guide for Schools

[LEARN MORE NOW](#)



OPIOID EPIDEMIC

RESOURCE GUIDE

INTERACTIVE TOOL HELPS SCHOOLS
IMPLEMENT EFFECTIVE DRUG USE
PREVENTION PROGRAMMING

How May We Help You?

Who Am I?

What Do I Need?

Individuals & Families

- Consumers
- Military & Veterans
- Senior Citizens
- Tipster
- Victims

Business & Economic Development

- Background Check
- Bingo
- CyberOhio
- Economic Development
- Services for Charities**
- Professional Solicitors & Fundraisers

Law Enforcement

- BCI
- Ohio Law Enforcement Gateway
- OCIC
- OPOTA

Legal Community

- Outside Counsel
- Prosecution
- Rules & Public Hearing Notices
- Ohio Sunshine Laws

State & Local Government

- Collections
- Schools
- Formal Opinion

BCI Science School

Program teaches kids how science can be applied to real-world challenges.

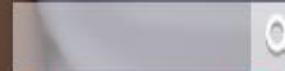
[LEARN MORE NOW](#)



BUREAU OF CRIMINAL JUSTICE

SCIENCE SCHOOL

4TH GRADERS SOLVE FOR CRIME TO LEARN SCIENCE AND MATH



How May We Help You?



MIKE DEWINE

OHIO ATTORNEY GENERAL

In This Section

Charitable Advisory Council



Charitable Registration



Charitable Transactions, Probate, and Court Proceedings

Charitable Webinars

File a Nonprofit Complaint

BUSINESS > SERVICES FOR CHARITIES

Services for Charities

Charitable organizations fulfill a vital role in Ohioans' quality of life. The Attorney General provides a variety of resources to help charitable leaders serve their communities and make donors comfortable that their contributions are being used as they intend.

- [Bingo Services](#)

- [Charitable Registration](#)

- [Charitable Transactions, Probate and Court Proceedings](#)

Charitable Registration User Guide

Online Charitable Registration Tool
Tips

Research Charities

Services for Charities

Publications



Links



Charitable Registration

Please be aware that the filing system may experience slowdowns during peak hours.

Ohio requires charitable organizations located in Ohio and groups that ask Ohioans for contributions to file annual reports with the Attorney General's Office. These filings are public and contribute to accountability and transparency within the charitable sector.

Groups are required to use the online system to fulfill their duties under the Charitable Trust Act (RC 109.23) and the Charitable Solicitations Act (R.C. 1716.02). Multiple individuals from each organization are encouraged to create accounts in order to receive reminders on filing deadlines, confirmation of filings, and other important information.

File Online



Use of the online system is mandatory for all charitable organizations. The online system replaces all previous forms used for filings under R.C. 109 or R.C. 1716, which include the Verification of Filing with the Internal Revenue Service, Charitable Organization Registration Statement, AG Financial, Unified Registration Statement and any IRS tax forms such as the 990, 990-PF, etc.

The public can [search our database](#) for information on whether groups are in compliance with Ohio's registration laws and get basic information on registered

How May We Help You?



MIKE DEWINE

OHIO ATTORNEY GENERAL



Related



Charitable Registration

Charity Registration Filings

Statement of Continued Existence

Search Criteria:

Organization Name/DBAs (doing business as), organizations fiscally sponsored, and/or named program controlled by the organization

Contains

Employer identification number:

Contains

(EIN XX-XXXXXXXX)

Search >



MIKE DeWINE

★ OHIO ATTORNEY GENERAL ★

Charitable Law Section
Office 614-466-3181
Fax 614-466-9788

150 East Gay St
Columbus, OH 43215
www.OhioAttorneyGeneral.gov

Verification of Registration with the Ohio Attorney General's Office

Organization Details:

Organization Name: United Way - Fairfield County

DBAs (doing business as), organizations fiscally sponsored, and/or named programs controlled by the organization:

Employer identification number (EIN): 31-0644804

Address line 1: 115 South Broad Street

Address line 2:

City: Lancaster

State: Ohio

Zip: 43130

County: Fairfield

Country: United States

Telephone: (740)653-0643

Web address: www.uwayfairfieldco.org

Date of formation: 07/04/1940

Organization type: 501(c)(3)

Organization Details:

If the answer is no, a representative of the organization should immediately log into the system to take care of the filing deficiency or contact the Ohio Attorney General's Office right away with questions.

If the answer is yes, this report serves as verification that the named organization is in compliance with its registration requirements.

The financial information below is from the organization's most recent filing within the on-line system. If the items below are blank, the organization has not yet filed information on-line or they may be exempt from filing an annual report.

Reporting Year: 2017

Reporting Start Date: 1/1/2017

Reporting End Date: 12/31/2017

Total Revenue: \$1,779,928.00

Total Expenses: \$1,728,219.00

Total Program Expenses: \$1,521,381.00

Percent of Total Expenses: 88%

Total Assets: \$2,357,880.00

UWFC funds Health and Human Services

- An agency must certify that it is engaged in the provision of health or human services and provides funds, programs or services directed at one or more of the common human needs
- An agency brochure or summary of services must be submitted

Tax-exempt status

- UWFC can only fund agencies that have a current status as a 501(c) 3 tax-exempt agency and is eligible to receive tax deductible contributions as defined in IRS Code 170.
- Submit 501(c)(3) letter

Internal Revenue Service

Date: May 10, 2007

UNITED WAY OF FAIRFIELD COUNTY
115 S BROAD ST
LANCASTER OH 43130-4303 153

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Laura A. Botkin 17-57017
Customer Service Specialist

Toll Free Telephone Number:
877-829-5500

Federal Identification Number:
31-0644804

Dear Sir or Madam:

This is in response to your request of May 10, 2007, regarding your organization's tax-exempt status.

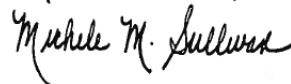
In May 1957 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations 1

Board of Trustees

- Submit list of board members with term dates
- Submit list of meeting dates, times and places
- Board of Trustees must serve without compensation – submit acknowledgement
 - On Agency Letterhead
 - Or on 990 is sufficient



**UNITED WAY OF FAIRFIELD COUNTY
2018 Board Meetings**

Board meetings are held at 6:00 p.m., the 2nd Wednesday of each month.

**Wednesday January 10, 2018
Annual Meeting & Board of Trustees Meeting**

**Wednesday January 24, 2018
Campaign Awards Banquet
Liberty Center, 5:45 p.m.**

**Friday, February 16, 2018 - Board Retreat
Fairfield County District Library
Continental Breakfast @ 8:30 a.m.
8:30 a.m. – 2:30 p.m.**

**UNITED WAY OF FAIRFIELD COUNTY
2018 BOARD OF TRUSTEES TERMS**

TERM EXPIRES 2018

* Snyder, Luann	Fairfield National Bank	Commerical
* Sitterley-Baum, Jennifer	Sitterley, Vandervoort & Davis	Professional
* McAtee, Bruce		Community
* Verbance, David	Nationwide	Out-of-County
* Mowder, Maria	Fairfield Federal	Commerical
** Stafford, Lisa	Nationwide	Out-of-County
Beard, Jeff (CC)	Standing Stone Bank	Commerical

IRS Form 990

- Submit complete, signed copy of agency's IRS Form 990
- Form 990 must cover a fiscal period that includes June 30, 2017
- If not required to file an IRS Form 990, agency must provide a pro forma IRS Form 990

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

2017
Inspection

A For the **2017** calendar year, or tax year beginning _____, and ending _____

- B** Check if applicable:
- Address change
 - Name change
 - Initial return
 - Final return/terminated
 - Amended return
 - Application pending

C Name of organization
UNITED WAY OF FAIRFIELD COUNTY

Doing business as _____

Number and street (or P.O. box if mail is not delivered to street address) Room/suite
115 SOUTH BROAD STREET

City or town, state or province, country, and ZIP or foreign postal code
LANCASTER OH 43130

D Employer identification number
31-0644804

E Telephone number
740-653-0643

G Gross receipts \$ **1,779,928**

F Name and address of principal officer:
SHERRY ORLANDO
115 SOUTH BROAD STREET
LANCASTER OH 43130

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
If "No," attach a list. (see instructions)

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: ▶ **WWW.UWAYFAIRFIELDCO.ORG**

H(c) Group exemption number ▶

K Form of organization: Corporation Trust Association Other ▶

L Year of formation: **1940** **M** State of legal domicile: **OH**

Part I Summary

Emanance

1 Briefly describe the organization's mission or most significant activities:
"IMPROVING LIVES THROUGH THE CARING POWER OF OUR COMMUNITY" - WE WILL FOCUS
OUR RESOURCES TO ACHIEVE THE GREATEST IMPACT ON COMMUNITY NEEDS. WE WILL
CREATE LONG-TERM CHANGE BY MEASURING RESULTS.

IRS Form 990

Pro forma IRS Form 990 must include

- Part I (Summary and Part II, Signature Block) – 990
- Part VII (Compensation sections A & B) – 990
- Part VIII (Statement of Revenues) – 990
- Part IX (Statement of Functional Expenses) – 990
- Part XII (Financial Statements & Reporting) - 990

Administrative Costs (IRS Form 990)

- Administrative costs equals 25% or less
- Administrative costs are defined as an organization's percentage of total support and revenue spent on administration and fundraising

Administrative Costs (IRS Form 990)

Example:

Add Line 25C (page 10) (management & general) and	\$46,325
Line 25D (page 10) (fundraising)	<u>+\$214,988</u>
	\$261,313

Enter Line 12A (page 9) (total revenue)	\$1,712,208
---	-------------

Divide total of lines 25C & 25D by line 12A:

$$\$261,313 / \$1,712,208 = \mathbf{15\%}$$

Financial Accountability Requirements

- Agencies must review and comply with the requirements outlined in United Way's "Agency Financial Accountability Policy"
- Policy was updated by Board of Trustees in March 2013
- Policy can be found on UW website: www.uwayfairfieldco.org under the "About Us" tab, "Request for Proposals"

Agency Financials

- Audit or Review Opinion is completed annually by an independent certified public accountant in accordance with generally accepted auditing standards
- Financial statements must be completed using accrual method of accounting
- Independent Financial Audit, Review Opinion or Internal Financial Statement (dependent upon level of revenues) must be submitted and must cover the same time period as the IRS Form 990

Non-discrimination policy

- Agency must have stated policies on non-discrimination and comply with all state and federal laws and regulations regarding non-discrimination
- Must include clients, officers, employees and volunteers
- Submit non-discrimination policy

Counterterrorism Compliance Form

- Compliance with USA Patriot Act approved in 2001 by President Bush
- Strengthen federal government's ability to combat terrorism
- UWFC Partners must complete compliance form on an annual basis
- Compliance form has been merged with the "Partner Agency Standards Certification Form"

United Way of Fairfield County

115 South Broad Street
P.O. Box 2299
Lancaster, Ohio 43130
740-653-0643/614-833-6562
740-653-1139 fax
www.uwayfairfieldco.org

GIVE. ADVOCATE. VOLUNTEER.
LIVE UNITED 

Anti-Terrorism Compliance Measures

In compliance with the USA Patriot Act and other counterterrorism laws, the United Way of Fairfield County requires that each agency certify the following:

"I hereby certify on behalf of _____ (name of grantee) that all United Way Funds and donations will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders."

Print Name: _____ Title: _____

Signature: _____ Date: _____

*****Both Front & back of form must be completed.

COUNTERTERRORISM COMPLIANCE

In compliance with the spirit and intent of the USA PATRIOT Act and other counterterrorism laws, the United Way of Fairfield County requests that each funded agency ("Organization") certify that it is in compliance with the United Way of Fairfield County and the United Way of America's ("UWA") compliance program.

ORGANIZATION NAME: _____

Check the Appropriate Box to Indicate Your Compliance With Each of the Following:	Comply	Do Not Comply
This Organization is not on any federal terrorism "watch lists," including the list in Executive Order 13224, the master list of specially designated nationals and blocked persons maintained by the Treasury Department, and the list of Foreign Terrorist Organizations maintained by the State Department.	<input type="checkbox"/>	<input type="checkbox"/>
This Organization does not, will not and has not knowingly provided financial, technical, in-kind or other material support or resources* to any individual or entity that is a terrorist or terrorist organization, or that supports or funds terrorism.	<input type="checkbox"/>	<input type="checkbox"/>
This Organization does not, will not and has not knowingly provided or collected funds or provided material support or resources with the intention that such funds or material support or resources be used to carry out acts of terrorism.	<input type="checkbox"/>	<input type="checkbox"/>
This Organization does not, will not and has not knowingly provided financial or material support or resources to any entity that has knowingly concealed the source of funds used to carry out terrorism or to support Foreign Terrorist Organizations.	<input type="checkbox"/>	<input type="checkbox"/>
This Organization does not regrant to organizations, individuals, programs and/or projects outside of the United States of America with out compliance with IRS guidelines.	<input type="checkbox"/>	<input type="checkbox"/>
This Organization takes reasonable, affirmative steps to ensure that any funds or resources distributed or processed do not fund terrorism or terrorist organizations.	<input type="checkbox"/>	<input type="checkbox"/>
This Organization takes reasonable steps to certify against fraud with respect to the provision of financial, technical, in-kind or other material support or resources to terrorists and terrorist organizations.	<input type="checkbox"/>	<input type="checkbox"/>

* In this form, "material support and resources" means currency or monetary instruments or financial securities, financial services, lodging, training, expert advice or assistance, safehouses, false documentation or identification, communications equipment, facilities, weapons, lethal substances, explosives, personnel, transportation, and other physical assets, except medicine or religious materials.

I certify on behalf of the Organization listed above that the foregoing is true.

Print Name: _____ Title: _____

Signature: _____ Date: _____

Description of Local Presence

- Agency must illustrate a substantial local presence in Fairfield County
- Provide hours and days per week of operation (a minimum of 15 hours per week is required)
- Dedicated telephone number
- Address of organization's office
- Address where services are provided if different from main address

Annual Report

- Submit most recent annual report
- Minimum components:
 - Description of activities
 - Year end data (both programmatic and financial)
 - Executive report
 - Summary of highlights of the year
 - Success story

Agency Description

- Submit a statement in 25 words or less that describes the organization's program activities

Importing Application

- If you certified to apply for funding in FY19 through the CommunityForce system you can import/carryforward all the FY19 into the FY20 certification
- Will populate all information
- You will need to check for accurate information and update certain time sensitive documents (Audit, financials, etc.) and sign

Importing Application

Deadline for Submission: 11/01/2016 5:00 PM

Preview Application

Import Responses from Existing Applications

Add Collaborator

Final Review and Submit

WELCOME TO FAIRFIELD COUNTY UNITED WAY!

Instructions:

Thank you for your interest in our application and welcome to your dashboard. Please carefully read the information below. It addresses many common questions and will help you in the application process.

- To begin your application, click on any section and start filling in the questions.
- You have the option to save your work and submit the application at a later time. Be sure to click the "Save" button at the bottom of each section to save your work. There is a time-out feature. **If a page remains idle for 20 minutes, it will not automatically save your work and require you to log back in**
- Before submitting the application, ensure that all sections are filled out properly. Once the application has been submitted, no additions or corrections to the application are allowed.
- Each section below must read 100% in order to submit your application. If a section does not read 100%, you missed a required question(s) in that section.
- When you are ready to submit, click the "Final Review and Submit" button to verify your attachments have uploaded correctly and the application contains all the necessary information. You can generate a PDF of your application by clicking on the "Generate PDF" button under "My Applications" tab on the "My Applications" page. You can also Click the radio button beside your application and then "Print Application" before you submit to check for errors.
- Please submit request sections well in advanced when possible. Applicants should not wait until last minutes to submit these sections.



Agency Information
0%
Deadline
11/01/2016 5:00PM



Partner Agency Standards
Certification Form
0%
Deadline
11/01/2016 5:00PM

New Program Certification

- Section 2 must be completed by any agency that is submitting a proposal for funding for a ***program*** that is not currently funded by UWFC
- Review summary of Fairfield County's Agenda for Change
- Determine whether program fits in Education, Income/Household Stability or Health
- Identify related Community Bold Goal that the new program will address

UWFC Impact Areas

Education, Income, and Health

FAIRFIELD COUNTY'S AGENDA FOR CHANGE

EDUCATION

COMMUNITY BOLD GOALS

- Increase school readiness
- Increase positive familial engagement

COMMUNITY IMPACTS

- Young children, ages birth to 8 enter school prepared to succeed

COMMUNITY BOLD GOALS

- Reduce non-academic barriers to success
- Increase academic achievement and career readiness for Youth

INCOME

COMMUNITY BOLD GOALS

- Individuals and families will achieve financial stability
- Increase community workforce skills & competencies
- Increase accessible, safe, permanent, affordable housing
- People in crisis have access to emergency food & shelter
- The community prepared to respond to disasters and emergencies

HEALTH

COMMUNITY BOLD GOALS

- Elderly individuals and individuals with disabilities, have access to support services in order to complete independent activities of daily living
- Increase awareness, education and treatment for those in need of addiction and mental health services
- People who seek care, get care
- People maintain healthy nutrition and physical fitness

COMMUNITY IMPACTS

- Individuals and families are mentally and physically healthy and have access to services

United Way of Fairfield County is committed to working with our many partners in the community and collaborates to make data driven decisions that help us achieve established Bold Goals. In addition, we have assembled a team of over 45 community volunteers that assist with reviewing partner applications for funding as well as ensuring that annual impact is achieved.

This report includes data collected in the areas of Education, Income and Health that documents our progress toward Bold Goals over the last year. Advancing the common good reflects an ongoing commitment to this effort. Our Bold Goals enable us to achieve measurable, sustainable results that will improve lives in our community and create lasting change that strengthens us all.

CommunityForce

- United Way of Fairfield County has contracted with CommunityForce to provide an online application and reporting system.

- There are Two methods to access system:

UWFC Website: [Request for Proposal Section](#)

Direct: uwayfairfieldco.communityforce.com

CommunityForce- Access

The image is a screenshot of the United Way of Fairfield County website. At the top left, the United Way logo is displayed next to the text "United Way of Fairfield County". To the right of the logo is the slogan "LIVE UNITED™". In the top right corner, there is a red button labeled "DONATE". Below the logo and slogan is a horizontal navigation menu with the following items: "YOU CAN HELP", "BOLD GOALS", "UNITED WAY INITIATIVES", "EVENTS", "NEWS", and "ABOUT US". The "ABOUT US" menu item is expanded, showing a sub-menu with the following options: "INVESTMENT PROCESS", "REQUEST FOR PROPOSALS" (which is highlighted with a dark background), "AGENCY INVESTMENTS", "COMMUNITY PARTNERS", "LEADERSHIP", "ETHICS & ACCOUNTABILITY", "FINANCIALS", "HISTORY", and "CONTACT US". Below the navigation menu is a large banner featuring a photograph of a young man wearing a dark hat and a light-colored t-shirt, looking upwards. The banner contains the text "GIVE WHERE YOU LIVE" in large, blue, distressed-style font. At the bottom of the banner, there is a dark blue bar with the text "Designate Fairfield County" in white. The bottom of the page shows a decorative footer with several colored rectangular blocks.

CommunityForce- Access

NEWS

COMMUNITY PARTNERS ▶

LEADERSHIP ▶

ETHICS & ACCOUNTABILITY

FINANCIALS

HISTORY

BOARD / COUNCIL LOGIN

CONTACT US

GIVE



ADVOCATE



VOLUNTEER



**SHOP SMART
AND SMILE!**

*Let your Amazon purchases benefit
the United Way of Fairfield County!*

Click here for more...

REQUEST FOR PROPOSALS

United Way of Fairfield County accepts requests for funding on an annual basis. All agencies must be certified by United Way prior to submitting a funding request. Certification packets must be submitted annually by all agencies and are due by the first business day in November each year.

Once an agency has been determined to meet certification standards, a full funding application may be submitted. Funding applications are due by Monday, February 1, 2017. Funding decisions will be made by June for a funding period that begins July 1.

All proposals must focus on services and program activities that take place in Fairfield County. Each proposal must identify at least one "Community Bold Goal" from the "Agenda for Change" to which the funded program will contribute. United Way is committed to working with our many partners in the community and collaborates to make data driven decisions that help us achieve established Bold Goals. In addition, we have assembled a team of 50 community volunteers that assist with reviewing partner applications for funding as well as ensuring that annual impact is achieved.

The United Way will collect data in the areas of Education, Income and Health that documents our progress toward our Bold Goals. Advancing the common good reflects an ongoing commitment to this effort. Our Bold Goals enable us to achieve measurable, sustainable results that will improve lives in our community and create lasting change that strengthens us all.

United Way Bold Goals

- > Agenda for Change
- > Agenda for Change – A Summary

Certification

- > Agency Certification Training PowerPoint

COMMUNITY FORCE AGENCY LOGIN

Follow link to access online Certification, RFP & Reports.

[CLICK HERE >](#)

Other

- > Funded Partner Important Dates
- > Agency Financial Accountability Policy

CommunityForce- Access



United Way of Fairfield County

Search for Grants [Login](#)

Grants: 1 / My Results: 1

Grants (A-Z)

FY20 Agency Certification



United Way of Fairfield County accepts requests for funding on an annual basis. All agencies must be certified by United Way prior to submitting a funding request. Certification must be submitted annually by all agencies and are due by the first business day in November each year (November 1, 2018).

Once an agency has been determined to meet certification standards, a full funding application may be submitted. Funding applications are due by Thursday, January 31, 2019. Funding decisions will be made by June for the funding period that begins July 1, 2019.

Begin Accepting Applications Date:
10/01/2018

Deadline Date (EST Time Zone):
11/01/2018 5:00 PM

Go to Page >

< Page 1 of 1 >

Display Records per Page

CommunityForce- Access



Welcome

[Search for Grants](#) | [Login](#)

Login

Sign in

* Email

* Password

Password is case sensitive.

Login

Cancel

[Forgot Password?](#)

or

Welcome to United Way of Fairfield County Grants System.

New Applicants:

To begin a new application click the "Create New Account" button below. Your account will be created and tied to your email address.

Existing Applicants:

Enter your Username and Password to complete the application. *(This is your email address and password used to set up your account.)*

Forgot Password:

Click on "Recover My Password link" and enter your Login email address to receive the password in the email.

Create New Account

CommunityForce- Access



Registration

Registration Information:

Please provide the information requested below to create your user account. Be sure to remember your login email address and password for future use. Once you have registered, you may return to the system at any time to begin or complete an application.

*Organization :

*First Name :

*Last Name :

*Login Id (Email Format) :

*Password :

*Confirm Password :

CommunityForce- Access



Login

Sign in

* Email

* Password

Password is case sensitive.

[Forgot Password?](#)

or

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Forgot Password:

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CommunityForce- Access Form

[Return to Search List](#)



Agency Standards Certification Form

Begin Accepting Applications Date: 09/20/2016

Deadline Date (EST Time Zone): 11/01/2016 5:00PM

[Apply](#)

Description:

United Way of Fairfield County accepts requests for funding on an annual basis. All agencies must be certified by United Way prior to submitting a funding request. Certification packets must be submitted annually by all agencies and are due by the first business day in November each year (November 1, 2016).

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All proposals must focus on services and program activities that take place in Fairfield County. Each proposal must identify at least one "Community Bold Goal" from the "Agenda for Change" to which the funded program will contribute. United Way is committed to working with our many partners in the community and collaborates to make data driven decisions that help us achieve established Bold Goals. In addition, we have assembled a team of 50 community volunteers that assist with reviewing partner applications for funding as well as ensuring that annual impact is achieved.

CommunityForce- Complete Form

Deadline for Submission: 11/01/2016 5:00 PM

Preview Application

Import Responses from Existing Applications

Add Collaborator


Final Review and Submit

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Agency Information

0%

Deadline

11/01/2016 5:00PM



Partner Agency Standards
Certification Form

0%

Deadline

11/01/2016 5:00PM

CommunityForce- Complete Form

Agency Information

Save your work as you go!!

You have the option to save your work and submit the application at a later time. Be sure to click the "Save" button at the bottom of the section to save your work. There is a time-out feature for security purposes. If the page remains idle for 20 minutes, it will not save your work, and will require you to log back in.

To avoid losing work particularly in essay type questions, please write your essay in a word processor first, then copy and paste into the appropriate question. Be sure to click "Save" after pasting.

***Indicates required field**

Agency & Program Information

Agency Name:

Website:

*Program Name:

*Is this Program Currently funded by "United Way of Fairfield County"? Yes No

*Are you requesting funding for a new program? Yes No

CommunityForce- Complete Form

Deadline for Submission: 11/01/2016 5:00 PM

Preview Application

Import Responses from Existing Applications

Add Collaborator

Final Review and Submit

WELCOME TO FAIRFIELD COUNTY UNITED WAY!

Instructions:

Thank you for your interest in our application and welcome to your dashboard. Please carefully read the information below. It addresses many common questions and will help you in the application process.

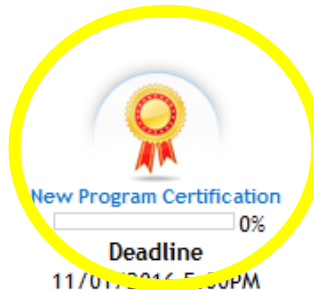
- To begin your application, click on any section and start filling in the questions.
- You have the option to save your work and submit the application at a later time. Be sure to click the "Save" button at the bottom of each section to save your work. There is a time-out feature. **If a page remains idle for 20 minutes, it will not automatically save your work and require you to log back in**
- Before submitting the application, ensure that all sections are filled out properly. Once the application has been submitted, no additions or corrections to the application are allowed.
- Each section below must read 100% in order to submit your application. If a section does not read 100%, you missed a required question(s) in that section.
- When you are ready to submit, click the "Final Review and Submit" button to verify your attachments have uploaded correctly and the application contains all the necessary information. You can generate a PDF of your application by clicking on the "Generate PDF" button under "My Applications" tab on the "My Applications" page. You can also Click the radio button beside your application and then "Print Application" before you submit to check for errors.
- Please submit request sections well in advanced when possible. Applicants should not wait until last minutes to submit these sections.



Agency Information
9%
Deadline
11/01/2016 5:00PM



Partner Agency Standards
Certification Form
0%
Deadline
11/01/2016 5:00PM



New Program Certification
0%
Deadline
11/01/2016 5:00PM

CommunityForce- Complete Form

Contact Information

*Name of the Contact:

*Street Address:

*City:

*State:

*Zip Code:

*Phone:

*Email Address:

Save ▶

Save & Return to Dashboard ▶

Discard changes and return ▶

CommunityForce- Complete Form

Deadline for Submission: 11/01/2016 5:00 PM

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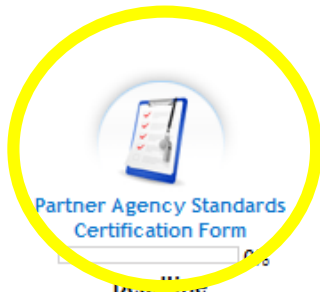


Agency Information

9%

Deadline

11/01/2016 5:00PM



Partner Agency Standards
Certification Form

0%

Deadline

11/01/2016 5:00PM



New Program Certification

0%

Deadline

11/01/2016 5:00PM

CommunityForce- Complete Form

Partner Agency Standards Certification Form

*Is incorporated and authorized to do business within Ohio as a voluntary, not for profit organization, registered and reporting annually with the Ohio Attorney General as required by sections 109 and 1716 of the Ohio Revised Code: Yes

*Attach a current copy of **Verification of Registration**:

*Is engaged in the delivery of voluntary educational health and human services and provides funds, programs or services directed at one or more of the common human needs. Please attach agency brochure or summary of services: Yes

*Please attach **Agency Brochure** or **Summary of Services**:

*Has current status as a tax exempt agency under 26 U.S.C. 501(c)3 and is eligible to receive tax deductible contributions under 26 U.S.C. 170, the Internal Revenue Code and applicable laws of the state of Ohio: Yes

*Please attach copy of most recent **501 (c)3 Letter** including authorization of name change if applicable:

*Is directed by an active board of trustees who serve without compensation: Yes

*Please attach **List of Board Members** with term dates as well

CommunityForce- Complete Form

*Please provide the **Description** for the agency (*not more than 25 words*):

test132

Do you have any other pertinent or necessary information to give UWFC?

Electronic Signature

*Signature:

Enter your name as "Scott-Test Spangler-Test" to Confirm your Electronic Signature.

Save

Save & Return to Dashboard

Discard changes and return

CommunityForce- Submit Form

Deadline for Submission: 11/01/2016 5:00 PM

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0%
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Partner Agency Standards
Certification Form
0%
Deadline
11/01/2016 5:00PM

CommunityForce- Submit Form



Application Summary of : UWFC Test Account | Spangler-Test, Scott-Test

Agency Information

Agency & Program Information	
Agency Name:	VITA Tax Program
Website:	uwayvita.com
*Program Name:	VITA
*Is this <u>Program Currently</u> funded by " United Way of Fairfield County "?	Yes
*Are you requesting funding for a new program?	No
*Total amount of funding being requested (continuing and/or new for all programs):	\$25,000
Contact Information	
*Name of the Contact:	Scott Spangler
*Street Address:	115 S Broad St
*City:	Lancaster
*State:	Ohio
*Zip Code:	43023

CommunityForce- Submit Form

Check box confirming you have reviewed

Click “Submit” button at bottom of screen

You will receive an email confirming submission

Corrections/additions can be made after submittal upon request.

Important Dates

November 1 – Certification Documentation due

December 1 – RFP Released

January 31 – FY20 Funding Applications due

Questions?

Contact me with questions:

Scott Spangler, Director of Community Impact

740-653-0643

sspangler@uwayfairfieldco.org

Or review “About Us”: “Investment Process” and

“Request for Proposals” at www.uwayfairfieldco.org

LIVE UNITED™



Thank you